



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

May 3, 2022 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, May 3, 2022 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Connolly & McDonald present, Commissioner Bradshaw absent. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Jerry Favor and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to ADD one plat to the consent agenda, Hayfield Estates File MLD0006-22 due to timeliness and REMOVE Planning Department Item #2 Action Item: Discussion/Decision Regarding Appointment of Member to Zoning Commission per the request of the department head for this item to be heard at a later date. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to adopt the order of agenda as amended. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

- Kevin Moore, spoke about the added MLD and it possibly setting a precedence
- Doug Paterson asked a question regarding the added MLD

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for April 26, 2022
- 2) Plat for Approval: Wise Haven File #MLD0196-21 **ADD:** Hayfield Estates File #MLD0006-22
- 3) Liquor License: Lake Pend Oreille Cruises, Hope, ID
- 4) Catering Permit: Ivanos Catering

Commissioner Connolly made a motion to approve the Consent Agenda as amended. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale (Nancy Twineham Presented)

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #15 \$351,734.13 & Demands in Batch #15 \$250,583.09; **Totaling \$602,317.22**

Claims Batch #15	
General Fund	\$ 45,879.53
Road & Bridge	\$ 83,896.10
Airport	\$ 974.41

Elections	\$	1,298.19
District Court	\$	2,714.21
911 Fund	\$	11,097.02
Health District	\$	83,632.00
Indigent and Charity	\$	900.00
Revaluation	\$	765.86
Solid Waste	\$	26,431.24
Tort	\$	11,669.60
Parks & Recreation	\$	51.48
Justice Fund	\$	45,905.69
Waterways	\$	147.53
Grants	\$	23,437.24
Northside Fire	\$	12,882.60
Auditors Trust	\$	51.43
Total	\$	351,734.13

Claims Batch #15		
Demands	\$	250,583.09

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #15 Totaling \$602,317.22. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #15 \$49,041.30; **Totaling \$49,041.30**

EMS Claims Batch #15		
Ambulance District	\$	49,041.30

Commissioner Connolly made a motion to approve payment of the FY22 EMS Claims in Batch #15 Totaling \$49,041.30. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Master Contract, Wildfire Mitigation Project Management, #17HFR1-Bonner, Amendment #2

Commissioner Connolly made a motion to approve the Bonner County Master Contract for Emergency Management Wildfire Mitigation Project Management - 17HFR1 - Bonner – AMENDMENT #2, between Bonner County and Inland Forest Management, Inc. The amendment is due to an increase in the Idaho Department of Lands grant award, resulting in an increase in the amount to be paid to Inland Forest Management from \$18,000.00 to \$27,629.64. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Susie Jensen

- 1) Action Item: Discussion/Decision Regarding Lease Agreement, Office Space Rental, 212 First Avenue

Commissioner Connolly made a motion to approve the Lease Agreement. I further move to allow the Chairman to sign administratively. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Conflict Contract, Second Level, Kristen Pearson
Commissioner Connolly made a motion to approve the Amended Contract for Services of Conflict Public Defender Second Level Conflicts (2021-2022). Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**
Commissioner Connolly made a motion to approve Resolution #2022-37 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer’s Retention Policy Resolution. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd

1) Action Item: Discussion/Decision Regarding Request to Recruit, Three Positions
Commissioner Connolly made a motion to approve commencing with recruitment for the requested positions: Patrol Deputy Sheriff, Juvenile Detention Tech and Seasonal Heavy Equipment Operator effective May 3, 2022. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

RECREATION – Pete Hughes

1) Action Item: Discussion/Decision Regarding IDPR Grant #MV20-1-09-2, Equipment Annual Report and Management Forms

Commissioner Connolly made a motion to authorize and sign the Equipment Annual Report and Equipment Management forms regarding grant #MV20-1-09-2, required by the Idaho Department of Parks and Recreation. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding IDPR Grant #RT-17-1-09-3, Equipment Annual Report and Management Forms

Commissioner Connolly made a motion to authorize and sign the Equipment Annual Report and Equipment Management forms regarding grant #RT-17-1-09-3, required by the Idaho Department Parks and Recreation. Commissioner McDonald stepped down from Chair and seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton (Chad Chambers Presented)

1) Action Item: Discussion/Decision Regarding Family Division Road Waiver Request, Kohal
Commissioner Connolly made a motion to approve the applicant’s request to deviate from the road standards set forth in the Bonner County Revised Code Appendix A, Title 12 for a family division on parcel #RP55N03W040002A. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

REMOVED: Action Item: Discussion/Decision Regarding Appointment of Member to Zoning Commission;
Resolution

BOCC – Claire May

1) Action Item: Discussion/Decision Regarding Upcoming Auction of Endowment Land, 2022 Priest Lake
Commissioner Connolly made a motion to approve the letter to the Idaho Department of Lands State Board of Land Commissioners informing them that the BOCC has no objections to the upcoming 2022 auction of endowment land at Priest Lake. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Annexation, Coolin Cavanaugh Fire Protection District, Five Parcels

Commissioner Connolly made a motion to approve the Order of Annexation of five parcels of property located on

East Cavanaugh Bay Road, Bonner County, Idaho into the Coolin Cavanaugh Bay Fire Protection District. This Order shall be recorded and the annexed property shall be included on the tax rolls pursuant to Idaho Code, Title 31, Chapter 14. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Meeting was recessed at 9:26 a.m.

Meeting was reconvened at 9:33 a.m.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources

Action Item: Discussion/Decision Regarding Hiring

At 9:33 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. All in favor. The motion passed.

The meeting was reconvened at 9:54 a.m.

Commissioner Connolly made a motion to move Mike Bolling from Interim GIS Director to Permanent GIS Director. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION – Technology

1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Technology

Action Item: Discussion/Decision Regarding Software Renewal; **\$62,099.29**

Action Item: Discussion/Decision Regarding Software Renewal; **\$20,101.44**

At 9:34 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D)Records Exempt. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. All in favor. The motion passed.

The meeting was reconvened at 10:01 a.m.

Commissioner Connolly made a motion to approve and pay the Tyler software renewal in the amount of \$62,099.29. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to approve and pay the Tyler software renewal in the amount of \$20,101.44. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION – Davillier Law Group & Airport

1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation

Action Item: Discussion/Decision Regarding Litigation

At 10:02 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (F) Litigation. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. All in favor. The motion passed.

The meeting was reconvened at 10:30 a.m.

Commissioner McDonald adjourned the meeting at 10:30 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of April 26, 2022 – May 2, 2022
Copies of the complete meeting minutes are available upon request.

On Wednesday, April 26, 2022 Assistance was held pursuant to Idaho Code §74-204 (2). The following files were Denied: 2022-5014-1 & 2022.010.

On Wednesday, April 26, 2022 a Facilities Workshop was held pursuant to Idaho Code §74-204 (2).

On Wednesday, April 27, 2022 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to approve this project, FILE AM0023-21, for a comprehensive plan amendment from Rural Residential to Resort Community, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve resolution #2022-36 amending the Bonner County Projected Land Use Map. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 24, Township 60 North, Range 5 West, Boise Meridian, Bonner County, Idaho from Rural-5 to Recreation, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve this project, FILE ZC0033-21, requesting a zone change from Rural-5 to Recreation, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve this, FILE ZC0039-21, requesting a zone change from Agricultural/ Forestry-20 to Agricultural/ Forestry-10, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 1, Township 55 North, Range 2 East, Boise Meridian, Bonner County, Idaho from Agricultural/

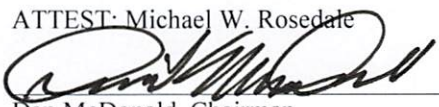
Forestry-20 to Agricultural/ Forestry-10, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed.

On Friday, April 29, 2022 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to approve this project, FILE ZC0012-21, requesting a zone change from Rural-10 to Rural-5, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further File ZC0012-21 April 29, 2022 Page 14 of 15 move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 5, Township 55 North, Range 3 West, Boise Meridian, Bonner County, Idaho from Rural-10 to Rural-5, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed.

On Monday, May 2, 2022 a Department Head Meeting was held pursuant to Idaho Code §74-204 (2).

On Monday, May 2, 2022 an Insurance Update was held pursuant to Idaho Code §74-204 (2) §74-206 (1) (D) Records Exempt.

ATTEST: Michael W. Rosedale



Dan McDonald, Chairman

By 

Deputy Clerk

Date

5/10/22